THE EAST LANCASHIRE MASONIC CHARITY

(A company limited by guarantee) Company Number: 79735 Registered in England Registered Charity Number: 225151

DIRECTORS ANNUAL REPORT

&

FINANCIAL STATEMENTS

For the year ended 31st December 2017



Hewlett Court Newcombe Road Ramsbottom Bury BL0 9XJ

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INTRODUCTION FROM OUR PRESIDENT – Sir David Trippier, RD, JP, DL

I have been privileged to have been the President of the ELMC for the last twelve months. During that time and for many years in the past, I have been continually impressed by the outstanding work of the Charity and of the tireless work carried out by so many of my colleagues who have ensured that our Charitable work has been something to be very proud of.

My gratitude goes to all the Board members of the ELMC, the "Fund Raising Committee" and the "Grants Committee" for disbursing our funds in such a professional and responsible way.

2017 was our Tercentenary Year and this Province rose to the challenge of making sure that is was a wonderful celebration of 300 years of Freemasonry and we enjoyed considerable publicity both locally and regionally. The National publicity was excellent and unprecedented in our long history.

In such a "land mark" event, we have enjoyed the generous support of so many Lodges, Chapters and individuals for which we are extremely grateful.

I would like to express my personal thanks to Chad Northcott, the Chairman of the ELMC, Kirk Mulhearn the Chairman of the Fund Raising Committee, all those who sit on the various ELMC Committees and our wonderful ladies in the Welfare Office who do a magnificent job on our behalf. To me, they are all "unsung heroes", whose dedication is worthy of the highest praise.

Rt. Worshipful Brother Sir David Trippier President

REFERENCE AND ADMINISTRATIVE DETAILS

The **East Lancashire Masonic Charity (ELMC)** is a Registered Charity (Registered Number 225151) constituted as a company limited by guarantee (Company Number 79735). It is the principal charity for Freemasons in the Masonic Province of East Lancashire.

BOARD OF DIRECTORS/TRUSTEES - * Non-Executive

President Deputy President Chairman Hon. Secretary Hon. Treasurer	Sir David Trippier * Derek N Thornhill * Chad A. Northcott Philip J Price Jonathan S Brownson David Lightbown Michael Boden Ken Davies MBE Mark W Davis Robert SC Mitchell * Kirk Mulhearn William R. Waite * Julie Ward*	(Retired 13.12.2017) (Retired 27.09.2017) (Appointed 27.09.2017)
REGISTERED OFFICE:	Hewlett Court Newcombe Road Ramsbottom Bury BL0 9XJ	
AUDITORS:	Percy Westhead & Company Chartered Accountants and S Greg's Buildings 1 Booth Street Manchester M2 4AD	
BANKERS:	National Westminster Bank 11 Spring Gardens Manchester M60 2DB	plc
INVESTMENT ADVISORS:	W H Ireland Ltd One New Bailey 4 Stanley Street Salford, M3 5JL	
SOLICITORS:	DWF Solicitors Scott Place 2 Hardman Street Manchester M3 3AA	

MANAGEMENT:

Director of Operations:

Mrs Julie Ward

Mrs Karen Hall

Principal address:

Administrative Officer:

Hewlett Court Newcombe Road Ramsbottom Bury BL0 9XJ Tel: 01204 886552 Email: elmc@eastlancsmasons.org.uk Website: www.elmc.co.uk

STRUCTURE, GOVERNANCE AND MANAGEMENT

The ELMC was incorporated on the 13th January 1904. The Provincial Grand Master of the Masonic Province of East Lancashire is a non-Executive Director and the President of the Charity. The Deputy Provincial Grand Master is also a non-Executive Director and the Deputy President. The business and affairs of the Charity are directed by the Board of Directors/Trustees in accordance with the Articles of Association, and managed on a day to day basis by the Operations Director, Julie Ward, and part-time Administrative Officer, Karen Hall.

Voting Members, known as Representative Members, are appointed by each Lodge and Chapter of the Masonic Province of East Lancashire. Any Brother, his family or friend may become an individual member of the ELMC at the discretion of the Board through a personal gift of at least £60 per annum. These "Friends" are entitled, should they wish, to attend the Annual General Meeting and to receive a copy of the Annual Report, but are not entitled to cast a vote at the AGM.

THE BOARD OF DIRECTORS/TRUSTEES

The Board of the ELMC comprises:

The President who shall act in a non-Executive capacity The Deputy President who shall act in a non-Executive capacity The Chairman of the Charity The Secretary of the Charity The Treasurer of the Charity The Chairman of the Benevolent Committee The Chairman of the Benevolent Committee The Chairman of the Grants Committee The Chairman of the Hewlett Court Advisory Committee The Provincial Grand Almoner The Provincial Grand Charity Steward Three non-Executive Directors - including the Chairman of the Museum Committee, with an option for a total of up to five non-Executive Directors.

The President, the Deputy President, the Provincial Grand Almoner and the Provincial Grand Charity Steward are all ex-officio Members of the Board, other Members are elected at each Annual General Meeting.

Induction and Training of Members of the Board:

Upon appointment or election to the Board new Members receive the following:

- 1. Information explaining the extent of the involvement required
- 2. A copy of the Memorandum and Articles of Association of the Company
- 3. Copies of the most recent Annual Report and Accounts/Statement of Trustees' responsibilities
- 4. An explanation of membership of the Board
- 5. Copy of the Charity Commissioners Guide to the responsibilities of a Charity Trustee
- 6. Copies of the minutes of previous meetings of the Board

The Board appoints Sub-Committees, which are approved at the Annual General Meeting each year, to consider and make recommendations to it for the management of the Charity. The appointed Sub-Committees are:

The Committee of Benevolence consists of a representative of each of the Districts in the Masonic Province of East Lancashire together with other members nominated by the President or the Board. The role of the committee is to determine the provision of charitable assistance to needy Freemasons, their widows or other dependent relatives. The Committee of Benevolence operates two Sub-Committees' – the Comforts Fund Committee and Young People's Committee. Much of the work of the Benevolence Committee is co-ordinated with the Freemasons' Grand Charity in London to whom petitions are submitted for consideration.

Hewlett Court Advisory Committee whose responsibility is to offer professional support and guidance to the Director of Operations and Manager.

The Grants Committee supports non-Masonic charities and other good causes that are proposed by Lodges and Districts within the Province of East Lancashire. It encourages the active involvement of Freemasons within their local communities.

The Fund Raising Committee has a responsibility to oversee a clear Marketing, Communication and Fund Raising strategy across the Province.

The Investment Sub-Committee. The investment policy is to maximise the long-term return on the Charity's Investment funds, subject to the risks normally associated with a balanced approach to portfolio management. The Charity does not restrict itself to any particular category of investment, and the performance of the funds is measured against appropriate benchmark indices. The sub-committee monitors the Charity's investments at regular meetings with advice taken from W H Ireland Ltd, its Stockbroker.

OBJECTIVES AND ACTIVITIES

The Charity is the central vehicle for the delivery of Masonic charity and care on behalf of Freemasons in East Lancashire. It augments the charitable work of Freemasons in their Lodges and Districts by supporting those in need within the wider Masonic "family", eligible projects which benefit local communities and other good causes.

The specific objectives for which the Charity is established are:

- 1. The relief of poverty by the provision help and assistance to needy Freemasons, or their widows or any other of their dependent relatives, living predominantly but not exclusively in East Lancashire.
- 2. The education of children of needy or deceased Masons.
- 3. To make grants in cash or kind for the purpose of relieving the immediate and pressing needs of Freemasons or their families who live predominantly but not exclusively in East Lancashire.
- 4. To provide help and assistance to other charitable and good causes for the general benefit of the public or communities situated predominately but not exclusively in the East Lancashire area.

The Trustees confirm that they have complied with the duty in section 4 of the 2011 Charities Act to have due regard to guidance published by the Charity Commission on public benefit.

ACTIVITIES OF THE YEAR

The core activity of this Charity, since its inception over one hundred years ago, has been to support and care for the less fortunate within our Masonic and the extended community. The number of beneficiaries supported by the Committee of Benevolence and the Welfare Office was 782 in this financial year. In addition to the time given freely by Almoners, Charity Stewards and many other committed Freemasons, the financial value of the grants and support to East Lancashire beneficiaries in 2017 consisted of $\pounds76,822$ from the ELMC and a further $\pounds382,777$ (supporting 206 beneficiaries) from the Masonic Charitable Foundation (financial support $\pounds220,919$, family $\pounds43,250$, health $\pounds110,800$ and residential care $\pounds7,808$).

The ELMC Grants Committee is now well established and is giving financial support to projects, often in which Freemasons are actively involved, bringing benefits which improve the quality of life in local communities. It continues to make grants to local charities and good causes where comparatively small contributions make a considerable difference. In 2017 the Fund received 51 applications (in 2016 - 43 applications were received) and approved grants to 33 organisations (in 2016 – 37 were approved) totalling £59,171 (2016 - £57,169). The impact of these donations was very important to us, as we supported the Province during the tercentenary year of Freemasonry.

Other ELMC donations include £5,000 (Masonic) and £80,000 (non-Masonic).

Hewlett Court, the sheltered accommodation owned and operated by the Charity, continues to provide a happy and nurturing environment for its residents, with a capacity of a maximum of 44 residential places.

Julie Ward, Operations Director for ELMC and Hewlett Court, continues with the management of the day to day activity of the Charity from her base at Hewlett Court.

During the year the membership of the Board and its various committees has been considered and the governance of the constituent parts of the Charity has been kept under review. As reported in previous years we continue to monitor the governance of the Charity and risk management at all levels of the operation.

This annual report provides more detail on the activities of the individual components of the charity.

To keep up to date on all ELMC activities, please visit our website.

www.elmc.co.uk twitter.com/e_l_m_c facebook.com/eastlancashiremasoniccharity

THE COMMITTEE OF BENEVOLENCE

David Lightbown	Chairman
Jeff Ward	Deputy Chairman [Burnley & Pendle]
Philip J Price	ELMC Hon. Secretary
Mark W Davis	Provincial Grand Almoner
K Mullhearn	Provincial Grand Charity Steward
Charles B Ward	Chairman, Comforts Fund Committee

DISTRICT REPRESENTATIVES

Bury
Bolton
Rochdale
Ashton & Mossley
Oldham
East Ribble
Audenshaw
Salford
Manchester Districts
ELMC Director of Operations

The Committee of Benevolence (COB) meets on a monthly basis throughout the year to consider petitions brought to them by the Provincial Welfare Officers, Almoners or other concerned Brethren on behalf of Freemasons, their family and dependants who are considered to be in need, for either financial assistance or other forms of support. Whilst financial assistance is the main form of support other factors are taken into consideration where required. Assistance is also considered for home repairs or household appliances and any special needs equipment to help improve the quality of life, with each case being considered on its merit.

All applications for support are considered first by the COB and, where appropriate, are submitted to the Masonic Charitable Foundation (MCF) for further consideration. In the last year, the MCF has given financial support to 206 beneficiaries within the Province of East Lancashire totalling £382,777, with additional financial support of £84,278 being provided by the ELMC, this being dispersed via the Committee of Benevolence, the Comforts Fund and the Young Peoples Committee.

The total number of beneficiaries of ELMC for 2017 being 773, comprising of 94 Widows, 10 Brethren, 28 Married Couples, 2 Spinsters, 1 Bachelor, 63 Young People, 36 Residents of Hewlett Court, and 539 Widows of Closed Lodges, due to the unfortunate closure of Lodges the latter figure having increased considerably since the previous report in 2016.

During 2017 there were 34 new petitions for financial support, 63 cases were reviewed and 7 made new Beneficiaries of the Charity.

Although the Committee of Benevolence meets on a monthly basis to consider petitions, we also aim to react as quickly as possible to any request for immediate assistance which are received, with each case being considered on its merit. The Chairman works closely with both the Provincial Grand Almoner, Provincial Grand Charity Steward, with such emergency cases being ratified at the next COB meeting.

I would like to offer my sincere thanks to all members of the Committee of Benevolence. The Provincial Welfare Officers, Julie Ward and Karen Hall for all their hard work and support during the last twelve months.

COMFORTS FUND COMMITTEE

Charles B Ward	Chairman
David Lightbown	Vice Chairman
Dennis Gilmore	
David Platt	
Mahtarr Samba	
Julie Ward	ELMC Director of Operations

Spring Party

The Comforts Fund Committee organised the ELMC Spring Party at Stanley House, Manchester Road, Audenshaw on Tuesday 11th April 2017. The event was supported by the President of the ELMC, Sir David Trippier and his wife, along with a number of Officers of the ELMC and Assistant Provincial Grand Master's and their partners.

WBro Charles Ward and his Committee members greeted 100 guests of the Charity. There were also a number of residents from Hewlett Court in attendance.

The afternoon commenced with a tea and biscuits reception followed by a three-course dinner. After dinner entertainment was provided by Peter Sarsfield, who performs a Frankie Valli tribute.

During the evening the Committee Members and Officers were able to circulate and chat amongst the guests. Each guest was presented with a gift to remember the evening.

An excellent evening was enjoyed by all.

Annual Holiday

The ELMC Comforts Fund Committee arranged for the Annual Holiday for 2017 to take place from 29th May to 5th June 2017, once again, at the Clifton Park Hotel, St Anne's on Sea.

This venue becomes more and more popular each year resulting in sixty-one widows and Brethren of the Province attending the holiday along with the Comforts Fund Chairman, WBro Charles Ward and Julie Ward.

The group departed from Hewlett Court where a tea/coffee reception was provided followed by a wonderful buffet lunch, prepared by our resident Cooks Melanie and Mariya. A glass of wine [or two] was also enjoyed prior to departure for St Anne's. It was such a wonderful atmosphere with both Residents and holiday attendees mixing together.

On 1st June a day trip was arranged for afternoon tea at Hipping Hall, Kirby Lonsdale. The event spectacular and the staff looked after the group extremely well. The weather was glorious, and an excellent day was had by all.

On Monday 5th June we returned to Hewlett Court for a light lunch before saying our goodbyes until the next time we meet in September for the Autumn Outing

As always, the food, facilities and staff at the hotel were fantastic with the added bonus of the glorious sunshine for the full week.

The Brethren of East Lancashire should be very proud of the work that they do to enable the Charity to fund such events.

Autumn Outing

The Comforts Fund Committee finished their yearly programme of events with an Autumn Day Out which took place on Monday 4th September 2017.

The day commenced at 9.30am where 40 plus guests, together with the Comforts Fund Committee Chairman, arrived at Hewlett Court for a tea and biscuits reception. The coach departed at around 10.15am to depart for Bakewell, Peak District and Derbyshire.

A three-course meal was provided with wine at the Rutland Arms Hotel, after which the guests visited Bakewell Market.

The Comforts Fund Committee aims to provide a 'special' day out which is so much enjoyed by all our beneficiaries. Many of our guests just enjoy meeting up with old friends once again.

THE YOUNG PEOPLE'S COMMITTEE

Roger TinkerChairmanEdward SmethurstEdward SmethurstPaul DoranGary O'NeillGary O'NeillFactor of OperationsRichard RileyFactor of OperationsRaymond P EvansELMC Director of Operations

The Young Peoples' Committee has a duty of care for Young Persons in East Lancashire who meet the criteria of being a beneficiary of the Masonic Charitable Foundation [MCF], in full time education or training and have a Masonic connection in the Province of East Lancashire.

Young Persons who qualify receive additional support from the YPC. Our aim is to build upon the work of the MCF by creating a community where the beneficiaries are able to meet with others who have experienced similar life changing events. The committee organise a number of events each year to provide a forum where the beneficiaries can take part in a range of activities and meet in an informal social gathering. The parent / guardians are also invited to attend these events enabling them to share experiences.

The events are normally held during the school holidays. In 2017 we organised five events: Bowling at AMF Bury, Burrs Park Activity Centre, Sailing at Rivington, Slav's Snow Show and Pennine Go-karting / Laser Quest.

The group also participated in celebrating the Tercentenary of United Grand Lodge.

In June we participated in the Teddy Bear's Picnic. Our stall was themed on the idea of a "Memory Book" that contained messages from current Young People and past members

expressing how the support given by the Masonic Movement had made a difference in their lives. The "Memory Book" was proposed by one of the families supported. We will continue to maintain the "Memory Book" as it is a reminder of how we can contribute to ensuring that all our Young People are offered the opportunities to continue in their chosen paths. The stall also highlighted the many outings that had been organised by the YPC.

To celebrate the Tercentenary the Province of Dorset organised a five day activity holiday for up to 300 young persons aged 12 - 14 years old. The holiday, 21st to 25th was based at PGL, Osmington Bay, Dorset. The activities included Dragon Boat Racing, Giant Swing, Trapeze, Archery, Fencing, Zip Wire, and many more.

One of the YPC beneficiaries and her Mother went on the holiday. They both enjoyed the experience. The cost of the holiday was covered by the United Grand Lodge and Province of East Lancashire.

AMF Bowling, The Rock, Bury 10th April 2017

Twelve Young People accompanied by three parent / guardians and two committee members attended the outing. Four lanes had been booked for three games to be played. A score rating system was agreed. This was used to determine the overall winner and runner-up at the end of the session. The Young People are extremely competitive. Everybody took to their lanes and the games began. Every gutter ball, especially if it was delivered by a committee member was met with derision. Equally every strike or hard fought spare met with a unified cheer. The winner and runner up were determined and presented with a Giant Easter Egg each. After which everybody was given an Easter Egg. It was down one flight of stairs to the Chinese Buffet for an early evening meal, some relaxation and a chat with friends who had been on the opposing team.

Burrs Park Activity Centre, 31st May 2017

On a sunny afternoon at the end of May, eight Young Persons, accompanied by three committee members and one parent, gathered at Burrs Park Activity Centre in Bury for what turned out to be a very full afternoon. Everybody took part in three activities; Archery, Kayaking and Orienteering.

After being shown the basics of paddling and turning the Kayaks, reinforced by a waterborne game of 'hare and hounds,' they were also shown the best way to splash each other. These latter skills were practiced with gusto.

The final activity was orienteering. After a brief lesson on how to read and orientate the map the group set off to find the various way-points. After thanking the instructors and saying goodbye, it was a short walk to the Brown Cow for dinner.

Sailing, New Anderton Centre, Rivington, 8th August 2017

Ten Young People met at the centre to take part in the day's course. After our arrival and introduction to our trainers it was into wet suits, buoyancy aids and a safety course.

The first part of the course was getting to know your boat. The instructors lead the Young People through the assembly of the boat's components, what each component does and how they affect the dynamics of the boat on the water. After erecting the mast and attaching the boom, rudder, tiller and unfurling and attaching the mainsail the group were ready to take to the water.

After a few initial nervous moments understanding how the boat felt and reacted to changes in direction our intrepid sailors set off to reach the yellow buoy. The group practised handling the boat, watched closely by the instructors. In what seemed no time at all our group sailed off down the reservoir making turns and learning how to react to the wind.

Following lunch it was back to the boats. The next sessions saw more solo crews taking to the water and the introduction of a larger boat that could take a crew of four.

When a race was proposed there were a number of volunteers. The boats sailed down to the Rivington village end of the lake to start the race. After the races and learning further skills the afternoon's session came, too quickly for many, to an end.

It was time for a shower and to get out of the wetsuits. After transport had arrived, goodbyes said, promises to keep in touch, it was time to leave.

Slava's Snowshow @the Lowry, 27th October 2017

Slava's Snowshow is an experience. Its creator and star, Slava Polunin, says about the creation of the show and its main character – Assissai.

"One day I realised that I wanted to create a show that would take us back to our childhood dreams; A show which would help spectators be released from the jail of adulthood and rediscover their forgotten childhood."

It is a concept that the members of the audience either get or don't succumb to.

"What a bizarre, funny and very entertaining show!", "I didn't understand it" these were the views of two of members of the Young Peoples' Committee who were at Slava's Snowshow. The other adults in the party, parents / guardians and committee members were mixed in their reaction to the show.

The Young People who were present couldn't stop laughing and were totally immersed in the performance. Our group of Young People, aged from eleven to twenty, were quickly able to re-enter their childhoods and participated enthusiastically in the experience.

The show is bizarre, funny and very entertaining. It is also escapism and refreshingly devoid of any hidden messages. It is good to regain childhood if only for two and a half hours.

The group, fourteen Young People and six parents / guardians, met at the Real China Buffet in the Lowry Outlet Mall for a meal before walking across to the Lowry Lyric Theatre.

Pennine Go-karting and Carlos, 28th December 2017

The YPC have made two previous Christmas visits to Pennine Karting followed by a meal at Carlos in Colne. Go-karting and Laser Battle followed by Pizza, Pasta and dessert has been a favourite destination for our Young People. Why change a winning formula.

On Thursday 28th December 2017, twenty Young People, accompanied by fifteen parents / guardians joined the committee at Pennine Go-Karting, Colne, for a two hour session of Karting and Laser Battle.

The event always brings out the competitive spirit amongst our Young People both on the track and in the battle arena.

The Go-karting is run over a series of heats, each of twenty minutes to determine the fastest ten competitors. Finals consist of a cup race to decide the fastest overall and a plate completion to find the fastest of the rest.

The Laser Quest is held on an individual level. In reality it's a free for all and the winner is the last person standing.

Before leaving Pennine there was a Christmas Quiz. Mention a quiz and everybody gets onto the internet. The quiz was competitive and after several recounts later the winners were declared.

After the events at Pennine we made our way to Carlos Restaurant. The service and food were as usual outstanding. After the meal and selection boxes distributed it was time for goodbyes and well wishes for the New Year.

2017 was a year that saw a number of our group move on into university or apprenticeships. We are always glad to see them progress. Having been with them, in some cases, for twelve years we will miss their contribution to our outings. Several new family groups have joined us and we look forward to working with them.

GRANT MAKING COMMITTEE

Chad Northcott C	Chairman
Sir David Trippier P	President, Provincial Grand Master
Derek Thornhill D	Deputy President, Deputy Provincial Grand Master
Brian J Carter	
Peter Faulkner	
David Lightbown	
David Dunn	
Rev David Halford	
Kirk Mulhearn P	Provincial Grand Charity Steward
Gerry Russell C	Communications Liaison Officer
Mark W Davis P	Provincial Grand Almoner
Karen Hall S	Secretary

The Grants Committee considered 51 applications for funding during 2017; 32 grants were approved totalling £59,171. This was an increase of 8 applications over the previous year (when $\pm 57,160$ was dispersed). All across the Province there was increased engagement with our local communities as we celebrated the tercentenary of Freemasonry, and we are actively encouraging Districts, lodges and individuals to make greater use of the fund, to continue to improve public relations and connections riding on the wave of the year's celebrations. We receive a number of direct applications for funding from charities and good causes, most of which we refer to the Districts to seek their approval before proceeding. This gives the local team the opportunity to capitalise on the donation opportunity and, in many cases, offer hands on support too. From its launch in 2006 the Fund has approved grants to a total of circa £485K.

The Grants Committee has continued to support the Teddies for Loving Care Initiative, providing teddies to help calm anxious children in A&E units and Family Courts. They have also been used in hospices to maintain a link between children and their relative, who each have a bear

The Committee has a stable and experienced membership who considers all applications for non-Masonic support and financial assistance, seeking sanction from the Board for any Grants it seeks to approve that are more than £5,000 (these have included Grants of £50K to the new Manchester Diabetic Centre, £25K to Manchester Cathedral and £5K to Lifelites. The criteria used for approval of awards are wider arranging than hitherto, sitting comfortably within the definitions of charitable causes as defined by the Charity Commission.

A complete list of approved Grants is maintained and displayed on the ELMC website. Supported initiatives are regularly communicated on social media channels and well reported in the Media, by both the Freemasons and the good causes and charities we support. We continue to audit the recipients of approved Grants to ensure our funds are utilised for the purpose they have been given, and to obtain further publicity, both for the good of Freemasonry and the Charity.

The role of the ELMC Grants Committee and its donations cannot be understated, in publicising the Charity and the Province in our local areas. We aim to contribute to raising the profile of both Freemasonry and the ELMC, portraying a positive image, positively changing the perceptions and understanding of Freemasonry, and attracting new members to the fraternity.

HEWLETT COURT ADVISORY COMMITTEE

Dr Michael Boden	Chairman (Retired 13.12.2017)
David Lightbown	Chairman Elect
Ian Whitehead	Deputy Chairman
Julie Ward	Director of Operations
John Hudson	Secretary
David Garnett	
Chris Wildman	Treasurer

Chris Wildman took over treasurer duties in January 2017, he now prepares a statement of accounts for each committee meeting.

Also in January the committee sanctioned the purchase of an evacuation chair.

In March a new asbestos report was submitted to Clarity; the original report was not acceptable.

As usual twice-yearly meetings with representatives of the residents were held in June and December. I am glad to report that there were no major issues.

At the June committee meeting Mr Daryl Rogers of Clarity attended; the above mentioned asbestos report was acceptable and work on replacing the water heaters 2 and 3 and related work would commence on 4th September 2017.

W. Tempest Electrical have completed the emergency lighting work.

The problem with flooding in the area adjoining the school had been addressed and Norden Agricultural Contractors completed the work in time for the "Teddy Bears Picnic". The latter being a huge success, and a special thanks should go to all those who worked so hard to make it so.

Clarity completed the work on the water heaters etc. by the middle of October; with very little disturbance to the residents.

Quotes for the "refurbishment" of the court yard had been received, but it was still not decided who would be given the contract.

Geoff Baillie and Peter Jones stood down as committee members and I thank them for their valuable in-put over the years.

At the December meeting I handed over the reins as Chairman to David Lightbown. I thank the committee for their unstinting support during my term as Chairman, and also thank Julie Zena, Beverley and all the staff at Hewlett Court for all their hard work in creating a happy atmosphere there.

I wish David all the best for the years to come and I have no doubt that Hewlett Court is in safe hands.

Hewlett Court 2017

In traditional Hewlett Court style we said goodbye to 2017 with a party for the Residents and welcomed in 2018 with a hearty breakfast accompanied by bucks fizz and a few hangovers!!

Hewlett Court continues to be extremly busy, the waiting list stood at fourteen people and we were running at full occupancy.

The events diary was full with outings and in-house entertainment organised by the "Friends" Committee and the Management Team. The activities included: Valentines Day celebrations, Mother's Union Speakers, Singers, Mother's Day pampering, a Body Shop Party, the ELMC Spring Party; which a number of the Residents attended. Easter Bonnet Parade, Indian Takeaway night, Italian Takeaway Night, Clothing Parties, Go's on Tour, Hawaian Cruise Afternoon, Cinema Night, Veteran's Choir, Father's Day pie and a pint! Cup Cake day raising money for other Charities including the MacMillan coffee morning. Visits by the children of Holcombe Brook Primary School.

There was also special occasions to celebrate significant Birthday's for the Residents. There are also Residents meetings held throughout the year enabling every Resident to have their say.

The established ELMC Annual Holiday set off from Hewlett Court in May, the hoilday makers enjoyed a lovely buffet prior to boarding the coach for a week in the St Anne's sun.

The biggest event held at Hewlett Court for 2017 was the Teddy Bears Picnic, which took place on Saturday 1st July 2017, celebrating the tercentenary year. What a fantastic day! There was stalls, barbecues, beer tent, lots of childrens activities, the Fusiliers Association Band, New Orleans Police Band and much more.

A trip to Blackpool Lights is always a favourite with the Residents which took place on 30th October with a fish and chip supper.

Bonfire Night was a bigger success than usual, which we believe was due to the success of the Hewlett Court Social Media pages. The firework display was fantastic, Residents, staff, families and the local community all joined in to appreciate the night.

The Annual Christmas Fair, which took place on 25th November, was a brilliant day. The money raised went back into the Hewlett Court Comforts fund for the benefit of all the Residents. The Residents thoroughly enjoy the hustle and bustle of the day.

Christmas at Hewlett Court is very special and there is always a fantastic atmosphere. Leading up to Christmas there are events and activities every day, quizes, carols, Christmas bingo and the Bury Veterans Choir.

As tradition we held the Christmas and New Years Eve Parties, the Residents certainly know how to party. On Christmas Day Morning the members of Arkscroll Lodge visit the Residents enjoying a chat and the odd Carol or two. Each Resident receives a gift from the lodge.

Many of the ELMC Committee's now hold regular meetings at Hewlett Court and the Residents enjoy seeing visitors and now familiar faces.

The Management Team and Staff strive to achieve yet another succesful year ahead.

INVESTMENT COMMITTEE

John Scott	Chairman
Ian Connor	Secretary
Jonathan Brownson	ELMC Hon Treasurer
Derek Calrow	
David Rothburn	

The Investment Committee meets on a regular basis to review the portfolio of investments, and aims to achieve a balance of capital appreciation and income return.

In the financial year, the value of our investments increased substantially after allowing for capital injections, whilst income during the period decreased marginally. The net result was a total return which was significantly ahead of the previous year at 8%.

CHARITY STEWARDS COMMITTEE

Chairman City Derby
City Sykes
Salford
Ashton and Mossley
Audenshaw
Oldham
Rochdale
Bolton
Bury
East Ribble
Burnley and Pendle

The District Charity Stewards throughout the Province, continue to play a vital role within our charitable structure. Their expert local knowledge and position within the ELMC, is invaluable. The regular meetings of the District Charity Stewards, affords an excellent opportunity to share good practice, develop ideas that are relevant to the whole Province and pass on the benefit of their experience to other members; particularly newer District Charity Stewards. Each Charity Steward represents his Lodge and has voting rights at the AGM.

I am delighted at the prompt action taken by the Charity Stewards, in the areas that were affected by the recent Speight of moorland fires. They approached to the Fire Services, asking what practical help the ELMC provide. I'm pleased to report that within a few hours, a large quantity of very welcome supplies was delivered.

The funding for this action came from the recently created Emergency Disaster Relief Fund, set up after the floods in the North West, not too long ago. It is perhaps a little ironic, that a fund set up because of too much rain, was actually used for an emergency caused by too little rain. However, the important thing is that the ELMC was able to respond swiftly and with much needed practical help

The District Charity Stewards also meet with the Fund-Raising Committee. Ensuring a joined up and well-informed approach, and again sharing ideas and good practice.

The District Charity stewards offer a great deal of help and assistance to those making applications to the Grant Making Committee. I would urge anyone making an application to tap in to their expertise prior to submitting an application.

ELMC FUNDRAISING COMMITTEE

Kirk Mulhearn Philip J Price Julie Ward Ken Davies MBE	Chairman Vice Chairman Director of Operations
Gerry Russell Nigel Johnson	
Steve Graham Chris Wildman	
John Thornhill Dennis Schiff	
Paul Sellers Michael Clare	Secretary
John Lees Sir David Trippier Derek Thornhill	President Deputy President
Chad Northcott	ELMC Chairman

Being appointed mid-way through the year, I must firstly acknowledge the contribution to this report, of my predecessor, WBro Ken Davies. And, formally thank him for his help and support to me personally, as well as his sterling work during his term of office.

The Fund-Raising Committee is now well established, with a number of initiatives mentioned in previous reports working well.

The promotion of "Friends of ELMC" remains a priority, as it will hopefully provide a regular and reliable source income, particularly ahead of the next Festival. To this end, promotional material has been placed in every hall in the Province. Along with a wealth of information, on the ELMC website.

A much faster and easier method of signing up online to the "Friends" scheme, is to be rolled out. Whilst of course maintaining the availability of more traditional methods.

The "Friends "draw continues to take place three times a year. At Provincial Grand Lodge in November. Provincial Grand Chapter in March, and the ELMC AGM in September. But remember; you've got to be in it to win it.

Following the success of the new online Provincial Merchandise shop. ELMC will also set up a similar online facility soon, with dedicated ELMC merchandise. Not only generating income for our Charity but increasing exposure and raising awareness.

I have prepared a new presentation on the ELMC, which has been well received at several Lodges, and I would be grateful of the opportunity to visit any Lodge or Chapter in the Province. So if you have a meeting available, please get in touch.

We are in the early stages of preparing a considerable social event for the new season and I'm grateful to WBro Dennis Schiff for his expertise in this initiative.

The Fund-Raising Committee is of course only one part, of what is wonderful organisation; namely our ELMC. We are fortunate indeed to have so many dedicated people throughout the Charity, who work quietly and tirelessly, to maintain and deliver one of the fundamental bed rocks of Freemasonry.

The fund-raising committee are always keen to listen to new ideas and suggestions, even if you're not a committee member. Sometimes, just the germ of an idea can be something the Fund-Raising Committee can develop in to a success.

FUTURE PLANS

The core activities of the Charity continue to revolve around caring for our beneficiaries through the Committee of Benevolence, the Comforts Fund and the Young Peoples Committee in conjunction with support we receive from the MCF, the Province's Welfare Team and network of Almoners. This remains the most important area of our activity and will continue to be our priority in the year ahead.

The ELMC Fund Raising Committee is committed to encouraging donations to the Charity and has performed sterling work during 2017, helping to raise unrestricted income of £230,233 (£242,420 in 2016). This work will continue into 2018 to ensure the financial position of the Charity is secured and provide a healthy platform to meet the demands of our core activities and provide for increased charitable giving. There is much scope to improve awareness of the ELMC and attract more 'Friends' to the Charity.

The Grants Committee will continue to receive applications, consider and make grants to Non-Masonic Charities. We will continue to actively encourage applications from the Brethren, Lodges and Districts, with the aims of supporting our local communities, raising and maintaining a positive understanding of Freemasonry and assisting with recruitment. Our funds come from Freemasons so, when the Charity supports the Province, the benefits are mutual. The ongoing support of our 'Jewel in the Crown', the Hewlett Court facility, will continue to ensure that the excellent standard of facilities and service provided for the residents are maintained. Considerations include an ambitious refurbishment proposal to ensure each resident has en-suite facilities, replacing the aged boiler system and improvements to the resident's amenities including re-development of the Courtyard.

2017 was the Tercentenary Celebration Year for Freemasonry -300 years since the formation of the first Grand Lodge. This was an excellent opportunity for the Province of East Lancashire to promote itself to our local communities, improve public relations and attract new members. The ELMC will maintain its strong relationship with the Province. This is essential to maintain contact with beneficiaries, gain and support new beneficiaries, and to promote the Charity itself, amongst our members and the wider community.

In 2018 we will be developing and implementing a new communications strategy for the ELMC and Hewlett Court, which will further support marketing and promotional activities. There will be increased engagement with the Province and the wider world with activities, social media and the media generally.

FINANCIAL REVIEW AND RESULTS FOR THE YEAR

FINANCIAL RESULTS

The reports and accompanying financial statements reflect the reporting requirements of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Companies Act 2006, and the Company's Memorandum and Articles of Association.

The Charity's unrestricted total incoming resources was £1,040,858 in the year, compared with \pounds 1,242,487 in the previous year, a decrease of \pounds 201,629, whereas its costs increased from \pounds 992,933 to \pounds 1,015,209 resulting in a surplus of \pounds 25,649 in the year compared with a surplus of \pounds 249,554 in 2016. Other gains and losses relate to movement in investments and show net gains of £170,734 compared with net gains of £164,758 in the previous year, and transfers to restricted funds of £4,324 thus the Charity's total unrestricted net assets have increased by £192,059 to £4.82 million.

It is the opinion of the Board that the Charity is in sound financial position and has sufficient assets and resources to enable it to continue to carry out its objectives as laid out on page 7.

THE CHARITIES INCOME

The charity's total unrestricted income has decreased by $\pounds 201,629$ due mainly to the a decrease in legacy income and grants from the Masonic Charity Foundation. Legacy income decreased by $\pounds 133,265$ to $\pounds 35,117$, for which we are grateful for the generosity of our departed Brothers. Grants from the Masonic Charity Foundation, for which the accounts include a matching expense, decreased by $\pounds 74,273$ to $\pounds 40,437$. The legacies received during the year of £35,117 being:

£6,393
£3
£3,027
£25,694

The total return from investments during the year was:

	2017	2016
	£	£
Investment income	64,226	71,255
Bank interest	61	49
Realised (losses) / gains on sale of investments	26,187	(2,748)
	90,474	68,556
Unrealised gains on investments	144,920	168,382
	235,394	236,938

2017

2016

The value of the investment portfolio has increased by $\pounds 200,647$ following investment changes in the year, capital input and an increase in underlying values. Your Investment Committee continues to monitor the position very closely.

A list of all donations made during the year is shown on pages 39 to 42.

THE CHARITIES EXPENDITURE

Costs of the Charity, have generally been contained (note 7). Property expenses have decreased significantly from £29,477 to £5,585. An increase in room rates and continued high occupancy has resulted in an operating profit of £52,052 for Hewlett Court compared to £109,409 in the previous year and the depreciation charge has decreased to £33,016 from £36,513. The decrease in the operating profit is due to increased repair and renewal costs.

HEWLETT COURT

As mentioned earlier in the report, occupancy was at full occupancy during the year.

	2017	2016
	£	£
Receipts from Residents, Staff and shop	670,867	646,174
Donations	4,000	18,176
	674,867	664,350
Less: Running costs	(622,815)	(554,941)
Operating Profit/(Loss)	52,052	109,409
Depreciation	(33,016)	(36,513)
Contribution ex ELMC	19,036	72,896

BALANCE SHEET

In the opinion of the Board the market value of the land and buildings is considerably greater than the book value. In view of the specialised nature of these assets, the Board considers that it is inappropriate to determine the market value. The total reserves of the Charity are $\pounds 4,851,912$ at the end of the financial year.

INVESTMENT POLICY AND PERFORMANCE

The present investment policy is to maximise the long term total return of the Charity's investment funds, subject to the risks normally associated with a balanced portfolio Management. The Charity does not restrict itself to any particular category of investment. The performance of the funds is measured against appropriate benchmark indices and during the year the result has exceeded all those benchmarks. The Investment Sub-Committee monitors investments with the assistance of the W H Ireland Ltd.

STATEMENT AS TO DISCLOSURE OF INFORMATION TO AUDITORS

So far as the trustees are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the charity's auditors are unaware, and each Director has taken all the steps that he ought to have taken as a Director in order to make himself aware of any relevant audit information and to establish that the Charity's auditors are aware of that information.

By Order of the Board

Philip J Price Company Secretary

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for their annual report and for the preparation of financial statements for each financial year, which give a true and fair view of the incoming resources and the application of resources of Charity and the Group during the year, and of the state of affairs as at the end of the financial year. In preparing these financial statements, the Trustees are required to:

- ensure that the most suitable accounting policies are established and applied consistently
- make judgements and estimates which are reasonable and prudent
- state whether the applicable accounting standards and statement of recommended accounting practice have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charity will continue in operation

The Trustees have overall responsibility for ensuring that the Charity has appropriate systems and controls, financial and otherwise. They are also responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and the Group and enable them to ensure that the financial statements comply with the Companies Act 2006.

They are also responsible for safeguarding the assets of the Charity and the Group for their proper application as required by charity law, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities and to provide reasonable assurance that:

- the Charity is operating efficiently and effectively
- all assets are safeguarded against unauthorised use of disposition and are properly applied
- proper records are maintained and financial information used within Charity, or for publication, is reliable
- the Charity complies with relevant laws and regulations

The Trustees are also responsible for the maintenance and integrity of the corporate and financial information included on the Charity's website.

Internal controls over all forms of commitment and expenditure continue to be refined to improve efficiency. Processes are in place to ensure that performance is monitored and that appropriate management information is prepared and reviewed regularly by the Trustees.

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. They include:

- regular consideration by the Trustees of financial results, variances from budgets, nonfinancial performance indicators and benchmarking reviews
- delegation of day-to-day management authority and segregation of duties
- the Trustees are aware of the need for identification and management of risks, and to be satisfied that appropriate procedures are in place.

AUDIT REPORT

For the year ended 31st December 2017

Independent Auditor's Report to the Members and Trustees of The East Lancashire Masonic Charity

Opinion

We have audited the financial statements of The East Lancashire Masonic Charity for the year ended 31st December 2017 which comprise the statement of financial activities, the balance sheet and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st December 2017, and of the incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with the United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011.

Basis of opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and the provisions available for small entities, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

AUDIT REPORT

For the year ended 31st December 2017

Independent Auditor's Report to the Members and Trustees of The East Lancashire Masonic Charity continued......

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report (incorporating the directors' report) have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charities Act 2011 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.

AUDIT REPORT

For the year ended 31st December 2017

Independent Auditor's Report to the Members and Trustees of The East Lancashire Masonic Charity continued......

Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement [set out on page 23] the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities]. This description forms part of our auditor's report.

Use of our report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Mr Timothy A R Elston (Senior Statutory Auditor) for and on behalf of Percy Westhead & Company Chartered Accountants and Statutory Auditors Greg's Buildings 1 Booth Street Manchester M2 4AD

30th August 2018

(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES

(including an Income and Expenditure Account) For the year ended 31st December 2017

Tor the year chaed ST December 2017	Nata	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
INCOME.	Note				
INCOME: Donations	3	230,233	245,676	475,909	295,151
Legacies	5	35,117	-	35,117	168,382
· · · · · · · · · · · · · · · · · · ·					
Income from charitable activities		40,427		40.427	114 710
Grants from Masonic Charity Foundation		40,437	-	40,437	114,710
Trading activity - Hewlett Court	4	670,867	-	670,867	646,174
Investment income	5	64,204	83	64,287	71,304
Other income		-	-	-	253
Total income		1,040,858	245,759	1,286,617	1,295,974
EXPENDITURE:					
Costs of raising funds					
Costs of raising voluntary income	7	39,291	-	39,291	41,780
Investment management costs		14,549	44	14,593	14,728
Property expenses	7	5,585	-	5,585	29,477
		59,425	44	59,469	85,985
Expenditure on charitable activities					
Grants	6	117,259	257,023	374,282	245,921
Grant administration	7	48,184	-	48,184	37,382
Grant making committee grants	6	49,510	9,661	59,171	57,169
Other donations	6	85,000	-	85,000	13,262
Trading activity - Hewlett Court	6	655,831	-	655,831	591,454
Total expenditure		1,015,209	266,728	1,281,937	1,031,173
Net income		25,649	(20,969)	4,680	264,801
Transfers between funds		(4,324)	4,324	-	-
Other recognised gains and losses					
Gains on revaluation of investments	12	144,925	(5)	144,920	168,382
Gains/(Losses) on disposal of investments	9	25,809	378	26,187	(2,748)
Net movement in funds		192,059	(16,272)	175,787	430,435
Reconciliation of funds					
Total funds brought forward at 1st January 2017		4,627,895	48,230	4,676,125	4,245,690
Total funds carried forward at 31st December 2017		4,819,954	31,958	4,851,912	4,676,125

All amounts relate to continuing activities. All recognised gains or losses are included in the Statement of Financial Activities.

(A company limited by guarantee)

BALANCE SHEET

As at 31st December 2017

Note		
		2016
	£	£
11	1,522,100	917,471
12	2,485,616	2,284,969
	4,007,716	3,202,440
13	1,051,672	1,257,767
	407,046	309,023
	1,458,718	1,566,790
14	614,522	93,105
	844,196	1,473,685
	4,851,912	4,676,125
	4,851,912	4,676,125
	1.902.330	2,192,950
		390,396
	,	2,044,549
		4,627,895
	.,,.	.,,
	31,958	46,914
		1,316
	31.958	48,230
	01,000	10,250
15	4.851.912	4,676,125
	.,	.,.,.,
	12 13	$\begin{array}{r} 2017\\ \pounds\\ \\11 & 1,522,100\\ 12 & 2,485,616\\ \hline 4,007,716\\ \hline 13 & 1,051,672\\ \underline{407,046}\\ \hline 1,458,718\\ \hline 14 & 614,522\\ \hline 844,196\\ \hline 4,851,912\\ \hline 4,851,912\\ \hline 4,851,912\\ \hline 1,902,330\\ \underline{445,423}\\ 2,472,201\\ \hline 4,819,954\\ \hline 31,958\\ \underline{-}\\ 31,958\\ \hline \end{array}$

The trustees have prepared accounts in accordance with section 398 of the Companies Act 2006 and section 138 of the Charities Act 2011. These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to the members of the company.

The financial statements on pages 27 to 38 were authorised for issue by the directors on 30th August 2018. Signed on behalf of the directors by

J Brownson

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31st December 2017

1 COMPANIES ACT 2006

The Charity is not a trading company and the Profit and Loss Account formats permitted under the provisions of the Companies Act 2006 are not considered appropriate to report the transactions of the Charity.

The Directors have presented the Income and Expenditure Account as part of the Statement of Financial Activities in a format which they consider fully explains the transactions of the Charity.

2 ACCOUNTING POLICIES

(a) Basis of accounting

Subject to note 2(c) and 2(k), these accounts are prepared under the historical cost convention and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1st January 2015 - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland applicable in the UK and Republic of Ireland applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

(b) Cash flow statement

The Charity is exempt from the requirements to include a cash flow statement as part of its financial statements because it qualifies as small under the Companies Act 2006.

(c) Investment Income

Income from investments is recognised in the accounts at the date when it is received. This policy represents a departure from recommended accounting principles, which require income to be recognised in the accounts on an accruals basis. In the circumstances of this Charity, the directors consider it inappropriate to recognise this income until the date when it is due to be received. Other interest is accounted for on an accruals basis.

(d) Donations and grants

Donations and grants are recognised in the accounts at the date when these are received, as, in the opinion of the directors, it is not appropriate to recognise these at an earlier date. Grants and donations payable are recognised in the accounts at the date of authorisation.

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31st December 2017

2 ACCOUNTING POLICIES continued

(e) Legacies

Legacy income is recognised when the charity has entitlement to the funds which is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

(f) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds arise from income which the donor has specified be solely used for particular areas of the Charity's work.

(g) Expenditure

Resources expended are recognised on an accruals basis and are allocated to the particular activity where the cost relates directly to that activity. Where costs cannot be directly attributed to specific headings, they have been allocated to activities on bases consistent with the use of the resources.

(h) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charity's activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 8.

(i) Pension contributions

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the statement of financial activities in the period to which they relate.

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31st December 2017

2 ACCOUNTING POLICIES continued

(j) Tangible fixed assets and depreciation

Fixed assets are stated at cost less depreciation. No depreciation is provided on freehold land and buildings. The buildings are maintained to ensure that their value does not diminish over time and their realisable value, although not quantified, is in excess of their book value. In these circumstances, the directors consider that any charge for depreciation would not be material and thus it is inappropriate to charge depreciation on these assets. No depreciation is provided on leasehold improvements whilst the works are incomplete.

Depreciation is provided on other tangible fixed assets in order to write off the cost of each asset over its expected useful life at the following rates and bases:

Furniture and equipment	10% per annum straight line
	25% per annum straight line

(k) Investments

Listed investments are valued in the accounts at the mid-market price at the balance sheet date, including accrued interest where relevant. The surplus or deficiency arising from the valuation of investments is taken direct to the revaluation reserve. Unlisted investments are included at cost less provision for diminution in value. This policy represents a departure from recommended accounting principles, which require all investments to be included in the balance sheet at market value. The directors consider that it is not possible to establish with reasonable certainty the market value of the charity's investment in its subsidiary, without incurring disproportionate costs, which would not be beneficial to the charity.

Realised surpluses and deficits arising on disposals of investments determined by reference to the carrying value of the assets in the charity's balance sheet are included within Income and Expenditure for the year. Realised revaluation surpluses, representing the difference between historical cost and the carrying value of the assets, are reclassified by way of a transfer to general reserves in the year in which the disposal occurs.

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31st December 2017

	·	2017	2016
		£	£
3	DONATIONS		
	Unrestricted Donations		
	Donations from Masons, their Lodges and Chapters and Events	213,227	211,310
	Gift Aid tax reclaimed	13,006	12,934
	Donations to Hewlett Court	4,000	18,176
		230,233	242,420
	Restricted donations	245,676	52,731
4	INCOME FROM CHARITABLE ACTIVITIES	£	£
	Trading activity - Hewlett Court		
	Income from residents	643,807	623,166
	Staff Board	-	920
	Residents contribution to medication administration	21,653	16,156
	Sundry income	5,407	5,932
		670,867	646,174
5	INVESTMENT INCOME		
		£	£
	Income from investments	64,226	71,255
	Bank and Deposit interest	61	49
		64,287	71,304

Of the £64,287 received in 2017 (2016: £71,304) £83 was restricted funds (2016: £756) and £64,204 (2016: £70,548) unrestricted funds.

6 DIRECT CHARITABLE EXPENDITURE

Grants to individuals	£	£
Masonic Charity Foundation	40,437	114,710
Other grants including Christmas and birthday gifts	32,891	43,462
Holidays paid for beneficiaries	26,071	22,732
Comforts fund	17,860	26,896
	117,259	207,800
Restricted Fund	257,023	38,121

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31st December 2017

		2017	2016
		£	£
6	DIRECT CHARITABLE EXPENDITURE (Continued)		
	Grant making committee grants	59,171	57,169
	Other donations		
	Masonic	5,000	9,000
	Non-Masonic	80,000	4,262
		85,000	13,262
	Trading activity - Hewlett Court:-		
	Salaries, wages and related costs	265,249	252,642
	Food and kitchen consumables	85,275	79,871
	Repairs and renewals	118,067	72,429
	Other property costs including heat, light, rates, water and insurance	66,560	64,400
	Depreciation of tangible fixed assets	33,016	36,513
	Medication administration	47,110	45,289
	Other expenses	40,554	40,310
		655,831	591,454

7 MANAGEMENT AND ADMINISTRATION OF THE CHARITY

	Grant administration	Cost of raising voluntary income	Property expenses	Total costs
2017	£	£	£	£
Salaries, wages and related costs	15,500	6,500	-	22,000
Insurance	-	-	5,585	5,585
Rates and water rates	-	-	-	-
Website	-	-	-	-
Other expenses	2,245	2,353	-	4,598
Governance costs (see note 8)	19,702	19,701	-	39,403
Support costs (see note 8)	10,737	10,737	-	21,474
	48,184	39,291	5,585	93,060
2016	£	£	£	£
Salaries, wages and related costs	15,866	6,564	13,062	35,492
Insurance	-	-	16,386	16,386
Rates and water rates	-	-	29	29
Website	-	10,200	-	10,200
Other expenses	2,921	6,422	-	9,343
Governance costs (see note 8)	12,996	12,995	-	25,991
Support costs (see note 8)	5,599	5,599		11,198
	37,382	41,780	29,477	108,639

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31st December 2017

8 ANALYSIS OF GOVERNANCE AND SUPPORT COSTS

The Charity initially identifies the costs of its support functions. It then identifies those costs which relate to the governance function. Having identified its governance costs, the remaining support costs together with the governance costs are apportioned between Grant Administration and Costs of Raising Voluntary Income (see note 7) in the year.

	General support	Governance function	Total	
2017	£	£	£	
Salaries, wages and related costs	9,498	9,498	18,996	Estimate of time
Auditors remuneration	-	11,000	11,000	Governance
Auditors remuneration - other services	-	3,400	3,400	Governance
General office	11,976	11,976	23,952	Estimate of time
Committee expenses	-	74	74	Governance
Professional fees	-	-	-	Governance
Annual meeting	-	775	775	Governance
Bank charges		2,680	2,680	Governance
	21,474	39,403	60,877	-
				-
2016	£	£	£	
Salaries, wages and related costs	10,258	10,257	20,515	Estimate of time
Auditors remuneration	-	10,000	10,000	Governance
Auditors remuneration - other services	-	2,000	2,000	Governance
General office	940	940	1,880	Estimate of time
Committee expenses	-	947	947	Governance
Professional fees	-	39	39	Governance
Annual meeting	-	-	-	Governance
Bank charges		1,808	1,808	Governance
	11,198	25,991	37,189	-
PROFIT ON DISPOSAL OF INVESTM	IENTS			-

9

NET INCOME / (DEFICIT) FOD THE VEAD

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	£	£
Proceeds	503,875	135,476
Less: Cost	386,478	121,968
Gains (losses) over historical cost	117,397	13,508
Less: Revaluation gains (losses) realised	91,210	16,256
Profits (Losses) over book value	26,187	(2,748)

£
36,513
10,000
2,000

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(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31st December 2017

11 TANGIBLE FIXED ASSETS

	Freehold			
	Land		Furniture	
	and	Leasehold	and	
	Buildings	Improvements	Equipment	Total
	£	£	£	£
Cost				
As at 1st January 2017	732,462	75,000	426,305	1,233,767
Additions	-	612,226	25,419	637,645
Disposals				
As at 31st December 2017	732,462	687,226	451,724	1,871,412
Depreciation				
As at 1st January 2017	-	-	316,296	316,296
Charge for the year	-	-	33,016	33,016
Eliminated on disposal	-	-		-
As at 31st December 2017			349,312	349,312
Net Book Value				
As at 31st December 2017	732,462	687,226	102,412	1,522,100
As at 31st December 2016	732,462	75,000	110,009	917,471

During the year ended 31st December 2015 the Charity granted leases for 999 years for Freemasons' Hall. At the same time the Charity was granted an underlease back for the third floor of Freemasons' Hall for a period of 150 years at a peppercorn rent. The Charity is refurbishing the third floor and the associated costs are being recognised as leasehold improvements.

Land and buildings and furniture and equipment are used for direct charitable purposes as part of the operating activities of the Charity. Authorised capital expenditure at 31st December 2017 amounted to £Nil (2016 £Nil).

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31st December 2017

12	INVESTMENTS	Holdings in		
		Masonic Hall	Listed	
	<u>CHARITY</u>	Companies	Securities	Total
		£	£	£
	Cost or valuation			
	As at 1st January 2017	20	2,284,949	2,284,969
	Investments purchased in year	-	533,415	533,415
	Investments sold in year	-	(477,688)	(477,688)
	Increase/(decrease) in market value	-	144,920	144,920
	As at 31st December 2017	20	2,485,596	2,485,616
	Historical cost as at 31st December 2017	20	2,040,173	2,040,193
	Holdings in Masonic Hall Companies at cost:		2017	2016
			£	£
	East Lancashire Masonic Hall Company Limited		-	160,000
	Blackburn Masonic Hall Company Limited		20	20

The Charity owned all the issued shares in the East Lancashire Masonic Hall Company Limited, a company registered in England, which was a wholly owned subsidiary of the Charity. The East Lancashire Masonic Hall Company Limited was formally dissolved on 29th August 2017 and struck off the Company Register.

The shareholding in Blackburn Masonic Hall Company Limited represents 0.1% of the issued share capital of that company.

13 DEBTORS Amounts falling due within one year

	2017	2016
	£	£
Sundry debtors	969,237	1,160,669
Prepayments and accrued income	82,435	97,098
	1,051,672	1,257,767

Sundry debtors include £950,101 (2016: £1,125,000) relating to monies held in an Escrow account for the purpose of carrying out refurbishment works to the third floor of Freemasons' Hall for which the Charity has been granted a 150 year underlease. £426,152 of the Escrow monies were expended January 2018, provision for which has been included within accruals and deferred income shown in note 14.

14 CREDITORS: Amounts falling due within one year

	2017	2016
	£	£
Other taxes and social security costs	8,085	2,174
Sundry creditors	29,142	12,524
Accruals and deferred income	577,295	78,407
	614,522	93,105

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31st December 2017

15 ACCUMULATED FUNDS

The Charity is limited by guarantee and therefore does not have a share capital.

	Fund at 1st January 2017 £	Surplus / (Deficit) for the year £	Transfers between reserves £	Other recognised gains and losses £	Provision released on sale of investments £	Fund at 31st December 2017 £
Unrestricted						
General Reserve Charity	2,192,950	25,649	(431,976)	25,809	89,898	1,902,330
Revaluation Reserve	390,396			144,925	(89,898)	445,423
Designated Funds	2,044,549		427,652			2,472,201
	4,627,895	25,649	(4,324)	170,734	-	4,819,954
Restricted						
General Reserve Charity	46,914	(20,969)	4,324	378	1,311	31,958
Revaluation Reserve	1,316			(5)	(1,311)	
	48,230	(20,969)	4,324	373	-	31,958
Total Funds	4,676,125	4,680		171,107		4,851,912

The balances on Revaluation Reserves represent unrealised gains on investments.

	2017	2016
The designated funds represent:-	£	£
Fixed assets	1,522,100	917,471
Freemasons' Hall development contribution	950,101	1,125,000
Benevolence fund for closed lodges		2,078
	2,472,201	2,044,549

Analysis of movements in restricted fund

	Fund at 1st January 2017 £	Income £	Expenditure £	Transfers between reserves £	Other recognised gains and losses £	Provision released on sale of investments £	Fund at 31st December 2017 £
Disaster Relief Fund	31,958	5,800	-	(5,800)	-	-	31,958
Manchester Bombing	-	239,876	(250,000)	10,124	-	-	-
M Kay Fund	6,011	-	(7,048)	905	132	-	-
Smith Fund	10,261	83	(9,680)	(905)	241	-	-
	48,230	245,759	(266,728)	4,324	373	-	31,958

Description and purpose of the restricted funds

M Kay, Smith and Geeling Funds	To support the education and well being of children
Disaster Relief Fund	To support families and communities in the event of disasters
Manchester Bombing	To support families and communities impacted by the Manchester Bombing

16 ANALYSIS OF NET ASSETS BETWEEN FUNDS

The net assets of the Restricted Funds were:

	£	£
Listed investments	-	15,090
Cash and deposits	31,958	33,140
	31,958	48,230
7 OPERATING LEASE COMMITMENTS The following operating lease payments are committed to be paid within one year:	£	£
Expiring:		
Less than one year	-	-
Between one and five years	3,191	2,436

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(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31st December 2017

18 EMPLOYEES

The average monthly head count for the Charity was 25 staff (2016: 25 staff) and the average number of full time equivalent employees (including casual and part time staff) during the year was as follows:-

	2017 Number	2016 Number
Main charity	2	2
Hewlett Court	14	13
	16	15
Total remuneration during the year amounted to:	2017	2016
	£	£
Wages and salaries	288,304	293,115
Social Security Costs	13,947	13,678
Pension costs	3,994	1,856
	306,245	308,649
Allocation:		
Direct charitable expenditure -		
Trading activity - Hewlett Court	265,249	252,642
Grant administration	15,500	15,866
Cost of raising voluntary income	6,500	6,564
Property expenses	-	13,062
Governance and support (see note 8)	18,996	20,515
	306,245	308,649

No employee was paid at a rate of £60,000 per annum or more. No expenses were received by the Directors/Trustees.

One of the Directors/Trustees has been paid remuneration from an employment with the Charity. Remuneration of £30,554 and pension contributions of £315 were paid to J Ward in accordance with an employment contract and related to duties as an employee of the charity rather than as a Director/Trustee.

19 RELATED PARTY TRANSACTIONS

During the year the Charity was provided with insurance brokerage services by RBIG Corporate Risk Services Limited at a cost of £17,368 (2016: £16,940). Mark Davies who is a Director of the Charity is also a Director of RBIG Corporate Risk Services Limited.

20 CONTINGENT ASSET - LEGACY INCOME

As at 31st December 2017 the Charity had been notified of a significant legacy which is expected to result in a net receipt in the region of £1.3 million. The actual value is uncertain as other claims against the estate are to be finalised and so the legacy has not been accrued.

LIST OF DONATIONS GIVEN: -

In the year ended 31st December 2017

MASONIC DONATIONS

Mark 2021 Festival	<u>£5,000</u>
TOTAL MASONIC DONATIONS	<u>£5,000</u>
PGM DISCRETIONARY FUND	
St Ann's Church, St Ann's Square	£1,000
Friend of Ecclesholme	£4,000
OTHER DONATIONS	
Manchester University Hospital, Diabetes Centre	£50,000
Manchester Cathedral	£25,000
TOTAL OTHER DONATIONS IN 2017	<u>£85,000</u>
GRANT MAKING COMMITTEE GRANTS	
Teddies for Loving Care To provide teddies for distribution in local hospitals	£800
Tottington Bowling & Social Club To fund the refurbishment of the kitchen	£2,000
Ashworth Valley Scout Camp To fund the installation of heating in ranch house building	£4,950
Northwest & Lakes Blood Bikes To purchase straps to secure blood boxes	£1,500
Mr Chapman To match fund cancer treatment	£100
Broughton House To assist two patients	£5,000
Droylsden Youth Centre Grant towards the cost of an educational trip to Spain	£250
Caudwell Children To purchase two therapy tricycles	£1,000

Teddies for Loving Care To provide teddies for distribution in local hospitals	£2,000
Blackburn Youth Zone Sponsorship of a fundraising event	£1,200
North Tameside Scouting District Contribution towards the cost of a bank for St George's Day Parade	£250
Teddies for Loving Care To provide teddies for distribution in local hospitals	£586
St Mary's Hospital Manchester To fund a portable incubator for transporting eggs	£3,130
Salford Loaves and Fishes To purchase a lockable fridge for the homeless	£1,334
Springhill Hospice To purchase equipment for outdoor fundraising events	£889
East Manchester Community Boat Project To cover insurance and mooring fees for a new boat	£750
Milnrow Ladybarn Bowling Club To cover costs of new disabled wheelchair access	£1,200
Parkinsons UK, Bury Branch To purchase Projector and Indoor Kurling Bronze Bundle	£610
Margaret Haes Riding Centre Contribution towards the costs of flood lighting	£1,000
Teddies for Loving Care To provide teddies for distribution in local hospitals	£692
Hope Kidney Patients Association Contributions towards the costs of a caravan containing dialysis equipment	£1,000
Bolton Sea Cadets Towards the costs of converting a classroom	£3,000
Teddies for Loving Care To provide teddies for distribution in local hospitals	£850
West Pennine Slings Grant towards the costs of 20 slings	£1,007
Beenstock Home Management Company To purchase new sensory equipment	£1,500
Medequip for Kids Towards the cost of new sensory equipment	£1,000

The Stroke Focus Group Towards the purchase of gardening equipment	£500
Burnley Talking Newspapers Towards the cost of a fast copier	£800
Bleakholt Animal Sanctuary To purchase interpretative panels	£2,000
The Christie Charitable Fund Towards the purchase of steering magnets for use in proton beam therapy	£2,000
Barnabus To purchase two laptops	£916
Army Cadet Force To purchase drums and musical instruments	£1,458
1 st Middleton Scouts Group To purchase plumbing equipment	£1,500
Maritime Volunteer Service Towards the cost of a defibrillator	£999
Rough Diamonds To fund Christmas Lunch for lonely people	£500
Bibby's Farm Scout Activity Centre Towards the cost of a Jungle Climber	£1,500
Latin Steps Dance Company To purchase boys tops for the Junior 8 Couple Team	£1,600
Soup Kitchen To purchase catering equipment to fitout new kitchen premises	£5,000
Lalley Toy Appeal To purchase toys and donate 20 TLC Bears	£300
Supporting Communities Improving Lives To purchase food for Christmas Party	£500
Teddies for Loving Care To provide teddies for distribution in local hospitals	<u>£2,000</u>
TOTAL GRANT MAKING COMMITEE GRANTS 2017	<u>£59,171</u>

National Masonic Charities – Statistics 2017

Masonic Charitable Foundation approved grants to the value of £382,777 to 206 Beneficiaries:

Financial Support	£220,919 to 70 Beneficiaries
Family/Education	£43,250 to 70 Beneficiaries
Health	£110,800 to 64 Beneficiaries
Family/Residential Care	£7,808 to 2 Beneficiaries

Non-Masonic Grants

Hospices - £17,680 for nine Hospices £2,620 Bolton Hospice £1,540 Bury Hospice £2,080 Dr Kershaw's Hospice £1,900 East Lancashire Hospice £1,900 Hospice Care for Burnley and Pendle £1,000 Rossendale Hospice £2,440 Springhill Hospice (Rochdale) £2,620 St Ann's Hospice (Little Hulton) £1,580 Willow Wood Hospice