



# The East Lancashire Masonic Charity

To the Members of the Charity

6<sup>th</sup> October 2020

Dear Sir and Brother,

I am writing to inform you that the **Annual General Meeting** of the Charity will be held on Wednesday 28<sup>th</sup> October, at 12.00 pm. This meeting will be held remotely via "Zoom". Attendees will include the Board, ELMC Committee members and some ELMC staff.

**Representative Members\*\*\* of the Charity** are entitled to vote at the AGM (See Article 3 below) \*\*\*

We took the decision earlier this year to delay the AGM due to the outbreak of and continuing presence of Covid-19. To comply with local lockdowns and social distancing this year's meeting will be held without members or guests in attendance. Safety has been our top priority.

Despite holding the meeting behind closed doors, we encourage Representative Members to use their voting rights and vote by proxy either by post or online.

The meeting's full agenda appears below.

The Annual Report and Statement of Financial Activities will be posted on the ELMC website and Representative Members will be notified by email. Proxy forms and instructions will also be circulated.

Once you have seen the Annual Report, if you have any questions or comments either prior to the AGM or for meeting itself, please put them to me via email and they will be addressed. If you feel you need to be at the AGM via Zoom please contact the Chairman, Chad Northcott ([chad.northcott@gmail.com](mailto:chad.northcott@gmail.com)) who may accede to you request. It is impractical to hold a Zoom meeting with too many individuals online together.

I hope the above is helpful,

Yours sincerely and fraternally,

Philip Price  
**Hon. Secretary**

## AGENDA

1. To receive apologies
2. To approve the minutes of the Annual General Meeting held on Thursday 26<sup>th</sup> September 2019\*\*
3. To receive the Annual Report and Statement of Financial Activities for the Year ended 31<sup>st</sup> December 2019. \*\*
4. To receive the Auditor's Report.
5. Resolution to adopt the Annual Report and the Statement of Financial Activities for the year ended 31<sup>st</sup> December 2019.
6. To elect Directors of the Board. The following nominations have been received:

Sir David Trippier – President\*  
John R Farrington - Deputy President\*  
Chad A Northcott - Chairman of the Board and Chairman of the Grant Making Committee  
Philip J Price – Honorary Secretary  
David Cowen- Honorary Treasurer  
David Lightbown – Chairman of the Committee of Benevolence and Hewlett Court Advisory Committee  
Stephen Thomson – Chairman of the Fund-Raising Committee  
Robert SC Mitchell\* - Chairman of the Museum Committee  
Mrs Julie Ward – Director of Operations  
Derek Thornhill\*  
William R Waite\*  
David Hudson – Provincial Grand Almoner  
Stephen Clark – Provincial Grand Charity Steward

\*Non-Executive Directors

7. To elect Auditors for the ensuing year.
8. To appoint Members of the Committee of Benevolence:
9. To appoint Members of the Grant Making Committee.
10. To appoint Members of the Fund-Raising Committee
11. To note the appointment of Members to the following Committees and Sub-Committees:
  - Hewlett Court Advisory
  - Comforts Fund Committee
  - Young Peoples Committee
  - Investment Committee
  - Museum Committee

12. Any other business.
13. To close the Meeting.

*\*\* The Minutes of the Annual General Meeting held on Thursday 26th September 2019 and the Annual Report and Statement of Financial Activities for the Year ended 31st December 2019 will be posted on the East Lancashire Masonic Charity website - <https://www.elmc.co.uk> w/c 19<sup>th</sup> October 2020, together with proxy voting forms which will also be circulated to Representative Members.*

*\*\*\* ARTICLE 3 - Each Lodge and Chapter shall be entitled to appoint one of their members to become a member of the Charity ("**Representative Member**"). Subject to the provisions of Article 5 each Lodge and Chapter shall in the first instance appoint its Almoner from time to time to be the Representative Member PROVIDED ALWAYS that if any Lodge or Chapter shall not have appointed an Almoner in their Lodge or Chapter then such Lodge or Chapter shall appoint their Charity Steward as a Representative Member PROVIDED FURTHER that if any Lodge or Chapter shall not have appointed in their Lodge or Chapter either an Almoner or Charity Steward then the said Lodge or Chapter shall appoint any other of its members to be the Representative Member. Such appointment shall be made by a notice in writing (signed by a proper officer of a Lodge or Chapter appointed for that purpose) addressed to the Secretary and the Representative Member so appointed shall remain a Representative Member until his appointment shall be rescinded in writing (in the like manner to his appointment) by the relevant Lodge or Chapter and until some other person is so appointed in his stead PROVIDED ALWAYS that a Representative Member so appointed shall also cease to be a Representative Member if the Lodge or Chapter that appointed him ceases to be fully constituted and/or warranted. Where a Lodge or Chapter amalgamates with any other Lodge(s) or Chapter(s) then the newly constituted amalgamated Lodge or Chapter shall be entitled to appoint only one of their members to be a Representative Member in accordance with the provisions of this Article. In addition to Representative Members referred to above, the Directors of the Charity as listed in Article 19 and all members of the Committee of Benevolence, the Grants Committee, the Fund Raising Committee, the Hewlett Court Advisory Committee (Articles 31-34), any Sub-Committees appointed by the Board and the current staff of the Charity shall also be Representative Members. For the purpose of this Article and other references in these Articles to any Lodge or Chapter in which there may from time to time be changes of Membership or constitution the Lodge or Chapter which the Board consider represents the one in which there has been a change of membership, shall be considered to represent it.*